

FINAL



WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
March 2, 2009

**PRESENT:** TOM CLOW, CHAIRMAN; HELEEN KURK, SELECTMAN; RICHARD W. BUTT, SELECTMAN; KEITH R. LACASSE, SELECTMAN

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Gregory Begin, Carl Knapp, Paul Hague

**7:00 p.m. Chairman Clow called the meeting to order.**

**DEPARTMENT HEAD** – Chief Begin asked the Board to change Nick Nadaeu from a part time officer to a full time officer to fill the last full time position. Selectman Kurk asked about any other part time testing. Chief Begin said 2 people will be testing on Saturday and 1 is already certified. Selectman Kurk asked if this full time position will cut down on the overtime. Chief Begin said yes and Officer Nadaeu will be finishing his phase 4 of the FTO program with Lt. Carney. Chairman Clow said the reason they are not interviewing the candidate is because he was just before them to become a part time officer.

**Chairman Clow moved, Selectman Kurk seconded to approve the nomination of Nickolas Nadaeu as a full time officer at \$18.56 per hour. Passed 4-0-0**

Selectman Kurk asked Chief Begin about the statistics in the Town Report regarding the number of calls per shift and said that the midnight to 8 shifts had almost as many calls as the other 2 shifts. Chief Begin said a lot of those calls are self initiated calls; vacant property checks are considered calls for service. Chairman Clow commented that most calls went up each year. Chief Begin said they are at arrest 42 for this year and accidents are way up. Selectman Kurk asked what calls are not included in the statistics. Chief Begin said generally when they make a phone call it does not. Selectman Kurk asked about the jump from 06 to 07 for the midnight shift. Chief Begin said because in 07 they got 2 officers on duty. Those are still calls coming in or officer initiated, not necessarily someone calling the station, but officers rendering a service.

Mr. Carl Knapp informed the Board the cutting edge line is almost spent; however they do have enough to get them through the rest of the season. The salt line has a little money remaining, but if the weather pattern continues there won't be at the end of March and he is concerned with November and December. Mr. Knapp said they lost shafts and bearings and the repair cost \$4,000 with them doing the repair and then the loader broke down.

Mr. Knapp they still have 2 red listed bridges in town which are pre approved for funding; 1 is up this year and the other one can be started in July. The bridges are on Lull Road (11 ft wide culvert) and Peaselee Road. Mr. Knapp said Peaselee is already eligible. Mr. Knapp is asking if the Board wants to continue with the same engineering company they have been using for 18 years or send it out for RFP. Mr. Knapp said SEA is the company they have been using and many years ago they did a complete survey of all the bridges in town. Mr. Knapp said they are located in Concord, they are really thorough, have always done a great job but they may not be the cheapest. Chairman Clow asked what is left in bridge fund. Mr. Knapp said when they get completely reimbursed from Abijah, there will be enough and then some for their 20%. Mr. Knapp recommends that the engineering be done for both bridges because it takes a long time to get through the wetland permits. Peaselee bridge will need a temporary

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structure because there are 2 houses there and no other way out. Selectman Kurk asked if the Highway crew would work on that bridge. Mr. Knapp said it's possible; they will be doing Lull Road. Mr. Knapp said the work would not be done this year because it takes at least 1 year to get through the permitting. He needs approval from the Board to move forward on the engineering. Selectman Butt said they are paying \$20,000 this year in principal on the bridge bond; \$1,000,000 bond started around 1995. Mr. Knapp thinks it is a 15-20 year bond. Mr. Knapp said they only have the 2 red listed bridges left and they have been very fortunate to have been able to keep moving forward on the bridges. He got most of the bridges into the program for 80% funding. Selectman Butt asked Mr. Knapp if he anticipates taking out another bond. Mr. Knapp said most of their bridges have been done and said a bridge has to be red listed to get into the funding program. Mr. Knapp does not foresee any others. They do have a problem with East Street but cannot get funding for it. Selectman Butt asked how they get the funding. Mr. Knapp said it is for replacement. Selectman Butt said if there is money in the fund, they would like to be able to use it. Mr. Knapp said once the culvert on East Street is replaced it would be considered a bridge. Mr. Knapp said on Colby Road they might want to look into making it into a 2 lane bridge. Selectman Butt would like to take a look at the fund to see if they can use it for culvert repair. Mr. Knapp said the pricing depends on the economy and he cannot move on them until after the engineering has been done. Mr. Knapp said who ever does the engineering has to be on the states list. Selectman Butt asked how much the engineering will cost. Mr. Knapp said the scope and fee is the first thing. Selectman Lacasse feels they should do a RFP since it has been so long, so they can see the pricing available. Selectman Butt prefers the RFP since it has been a number of years. Mr. Knapp will put the RFP together and will send to engineers within a 100 mile radius. The RFP will go on the website as well.

**VOLUNTEER INTERVIEW FOR ECONOMIC DEVELOPMENT** – Chairman Clow said Heather Alekonis has volunteered to be on the Economic Development Committee. Chairman Clow asked Ms. Alekonis what motivated her to be on the committee. Ms. Alekonis said Selectman Kurk came into her business and prompted her. Ms. Alekonis would like to bring more business into town; she has owned Hollyhock Flowers for the past year and lives in North Weare. Selectman Kurk asked her to discuss some things she has done to pull business into town. Ms. Alekonis said she is the Vice Chair of the Chamber of Commerce. Selectman Butt asked Ms. Alekonis if there were any business she would not solicit to come to the Town of Weare. She said she cannot think of anything. Selectman Lacasse said that is the best answer. Ms. Alekonis said she is still learning and has only been in business for 1 year. Selectman Butt thinks her link to the Chamber and the Economic Development Committee could benefit each other. The Board discussed her approval to sell wine. Ms. Alekonis said it will be NH made wine. She has different people in town that sell things in her shop.

**Selectman Kurk moved, Selectman Lacasse seconded to approve Heather Alekonis as a member of the Economic Development Committee for a 3 year term. Passed 4-0-0**

**VIDEO CAMERAS IN MIDDLE SCHOOL** – Mr. Paul Hague said as soon as they set up the equipment at WMS they learned that all broadcasting in town will be taking place there. They would like to have permanent cameras installed; cameras and all equipment they need to broadcast comes to \$11,260.00. There is \$40,873.84 in the Capital Fund. Chairman Clow asked how this works. Mr. Hague said the equipment will allow them to go from one camera to another, zoom and pan and will be installed in 3 locations in the auditorium. This set up will allow them to zoom into a person speaking and switch from one camera to another and will have more professional control. Selectman Kurk said this will be broadcasted over channel 6. Chairman Clow asked if it would have the capacity to be used in house to broadcast just in the classrooms. Mr. Hague said if they have monitors available there should be no problem, they will have to look into it. Selectman Butt asked if they will be turning the equipment over to the control of the school. Mr. Hague said hopefully the personnel the cable committee is requesting will be in charge, but training could be provided to the school as well. Mr. Hague said to be able to use the switcher there would need to be training done. Selectman Lacasse asked that the training be video taped to be able to replay. Mr. Hague said they have been very demanding on Broadlink for documentation. Selectman Butt hopes there will be enough training done and enough people trained to keep using the equipment. Mr. Hague said since the equipment is in the

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school the school should be trained. Selectman Butt said they should get a commitment from the school. Selectman Kurk said the training needs to happen every year because the people come and go. Mr. Hague said he has had no contact with the School Board. Selectman Kurk feels they should get the School Board involved and have some accountability and keep training going. Selectman Lacasse asked if the proposal states anything about vandalism/security. Mr. Hague said the equipment will be stored in locked cabinets and the cameras will be up and out of reach. Town people as well as school people will be trained on the equipment. Mr. Hague said that is where the position that they are requesting comes into play; to organize the training. Selectman Butt asked about Broadlink and if it is a 1 man operation. Mr. Hague said he is unsure. Selectman Butt asked how long it took to get the company in for training, support or when he was having problems with the digital camera and was unable to get someone in to show him. Mr. Hague said he came in within a few days. Mr. Hague said he thinks Broadlink is a spin off from Integris. Mr. Hague said they are happy with the work done and the equipment is easy to operate.

**Selectman Lacasse moved, Selectman Kurk seconded to accept the Capital Reserve request from the Cable Committee for \$11,289.63 for the purchase of a video camera system in the WMS cafeteria based on a proposal from Broadlink Technologies LLC. Passed 4-0-0**

Mr. Hague will contact the Broadlink and the School Board.

The Board discussed rebroadcasting the video of the Highway Garage. The video focuses on the wiring and electrical problems at the Highway Garage and since the video was created the electrical issues have been rectified but all the other major issues at the Highway Garage are still a concern. Selectman Butt said this is the second time they are trying to pass this article and people are well aware of the need. Mr. Hague said they could create a new video. The vote will be taking place next week, which is not enough time. The Board decided the effort put forth for the video was good but is no longer pertinent.

## MANIFESTS

**Chairman Clow moved, Selectman Butt seconded, to authorize the Board of Selectmen to sign Manifest and order the Deputy Treasurer to sign checks dated March 5, 2009. Passed 4-0-0**

Accounts payable	\$776,522.48	(dated 3/5/09 \$350,000 to Weare School and \$250,000 to John Stark)
	\$3,385.88	(dated 2/26/09)
Gross Payrolls	<u>\$42,187.30</u>	(includes Spec Detail, Credit Union, Taxes)
Total	\$822,095.66	

## MEETING MINUTES

**Selectman Kurk moved, Chairman Clow seconded to approve the minutes of January 26, 2009 as amended. Passed 4-0-0**

**Chairman Clow moved, Selectman Lacasse seconded to approve the minutes of February 16, 2009 as amended. Passed 3-0-1**

**DISCUSSION OF TAN** – Chairman Clow said they have already made 3 payments to the Weare School District for \$350,000 each and they have a low fund balance and need to get the process started. The Board agreed to start the process.

**Selectman Butt moved, Selectman Kurk seconded to authorize the Chairman of the Board to contact the Deputy Treasurer to investigate the cost of obtaining a TAN for \$1,000,000. Passed 4-0-0**

**FEDERAL STIMULUS FUNDS** – Chairman Clow said he has received several phone calls/emails asking about these funds. Chairman Clow said if they could have an employee be the central contact for this it would be beneficial. Chairman Clow said they have discussed in the past that some departments are slower than others because of the economy and he wonders if the could have Naomi Bolton oversee the funds. Chairman Clow is

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concerned with missing out on some of the funds available. Selectman Butt was hoping that State Representatives would take the initiative to come before the town to inform them. Selectman Butt said there is money coming into the state and the state is responsible for allocating the funds. Selectman Kurk said Mr. Knapp has submitted some information. Chairman Clow mentioned water funds and the well that needs to be connected. Selectman Lacasse said he is fundamentally against the stimulus funds and feels they should turn their back to it. Selectman Butt feels the same but what if there are funds available for the Highway Garage and would not have a tax impact. Selectman Kurk thinks Mr. Knapp has already sent information to the state. Chairman Clow said he knows Mr. Knapp submitted information to FEMA but is unaware of anything being submitted for stimulus funds. Chairman Clow is concerned with the stimulus funds as well. Selectman Lacasse is not in favor of going after any of the funds. Chairman Clow said if there is money available for municipal projects, i.e. highway barn or upgraded the water system than he would not be in favor of not accepting any of the funding. Chairman Clow said if there is going to be a loss from what the Governor is proposing then why not take the gain from the stimulus. Selectman Kurk said if it comes to the state and there are no strings attached then they should take the money. Selectman Butt does not see a problem with spending it on capital projects if it is available. Chairman Clow wants to know if the Board is in favor of having an employee monitor the stimulus funds available. Selectman Kurk said there is no harm in having an employee stay on top of it. Selectman Butt said they should have the State Representatives in for a discussion. Selectman Kurk said they should contact the Senators.

**ADMINISTRATIVE REPORT** – Chairman Clow said he received a letter from Malcolm Wright stating the elevator still needs to be inspected. The cost will be \$200 if they used NH Elevator Company for inspection and service or \$150 for the State but they only inspect it but do not do any service.

Chairman Clow said they received a letter from Malcolm Wright for holiday pay. Chairman Clow said he knows that Mrs. Tina Connor has some figures on this to review.

Chairman Clow said they have some volunteer's for committees and would like to have them before the Board on March 23<sup>rd</sup> which is a Manifest meeting.

**OTHER BUSINESS** – Selectman Kurk asked the Board to look at the Conservation Room. She said the room is becoming more of a storage area and is an embarrassment. Selectman Butt said he agrees with stuff being removed. It was discussed that Mr. Chip Mean and Mr. Knapp are going to work on it because of the fire escape access. Selectman Kurk mentioned air conditioners in the office between the Town Administrator's office and Finance Administrator's office. Selectman Butt said people who use the room for storage need to be notified that the room is not a storage area. Chairman Clow said they will get the room cleared out and put up signage stating the perimeter of the room must remain clear.

Selectman Kurk reminded the Board about Comcast and the written request they need to provide information to the Board annually.

Chairman Clow reminded everyone there will be a meeting at the Town Hall on March 4<sup>th</sup> to discuss the process of hiring a new Town Administrator and Nick Mavolis from Primex will be there to facilitate.

Selectman Kurk mentioned the request to look at the minutes of the Deliberative Session. Selectman Butt said the minutes are not actually their minutes, they are legislative minutes. Chairman Clow said he would like to put those 2008 Deliberative Session minutes in final form on the website prior to Town Meeting; they would need the Town Clerk's approval. Chairman Clow asked how the Board feels about putting the draft copy of the 2009 Deliberative Session minutes of the Town Website now. Selectman Butt said if they put the Town Report on the website then the Deliberative Session minutes would be included.

Selectman Butt informed the Board that 18 employees responded to the skills assessment and Merry Rice will put the results together. Selectman Butt said they need to review the results to see what training needs to be provided.

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Chairman Clow said quite some time ago there were email exchanges from a company who wanted to put cell towers next to the Safety Complex. The tower would be 120 ft tall and zoning requires a fall zone equal to that amount in all directions which would be a problem in that location because of the 2 roads. Selectman Butt said he thinks there is a new ordinance that would not allow cell towers on scenic byways. Chairman Clow said it is on the warrant to restrict cell towers from Historic Districts. Chairman Clow said there are other issues that are in their current zoning laws, the person proposing this felt because he was talking with the town that the town would have the right to over turn the requirements for the zoning ordinances. Chairman Clow said the correspondence states they had a year of communication with the past Town Administrator on the issue. Chairman Clow said \$1,000 a month would be paid to the town for the land the tower is on. Selectman Lacasse said this would be revenue and he knows there is not good cell phone coverage within the town and said they should keep the door open and pursue. Chairman Clow said they will keep the door open for discussion.

**Chairman Clow moved, Selectman Butt seconded to enter into non public session @ 9:10 p.m. pursuant to the authority granted in RSA 91-A:3, II (a&c). A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to come out of non public session @ 9:18 p.m. A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Chairman Clow – yes Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to seal and restrict the minutes of the non public session. Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to enter into non public session @ 9:20 p.m. pursuant to the authority granted in RSA 91-A:3, II (a&c). A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to come out of non public session @ 9:47 p.m. A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Chairman Clow – yes Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to seal and restrict the minutes of the non public session. Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to enter into non public session @ 9:48 p.m. pursuant to the authority granted in RSA 91-A:3, II (a). A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Selectman Lacasse – yes; Chairman Clow – yes Passed 4-0-0**

**Chairman Clow moved, Selectman Butt seconded to come out of non public session @ 11:24 p.m. A roll call vote was taken, Selectman Butt – yes; Selectman Kurk – yes; Chairman Clow – yes Passed 4-0-0**

During the non public session the Board evaluated the following personnel: Merry Rice, Carl Knapp, Greg Begin, Evelyn Connor and Malcolm Wright.

## **ADJOURNMENT**

A True Record.

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Cherry Palmisano, Recording Secretary